

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY - AUDIT AND GOVERNANCE COMMITTEE WORK PROGRAMME

Terms of Reference Area	11.09.23	20.11.23	15.01.24	11.03.24	20.05.24	22.07.24	16.09.24	25.11.24	Report coordinated by SYJA / BMBC / SYFR (Officer)
Committee Arrangements:									
Committee Work Programme	X	X	X	X	X	X	X	X	BMBC JAGU (D Thorpe)
Future Cycle of Audit & Governance Committee Meetings						X			BMBC JAGU (D Thorpe)
Committee's Annual Report						X			BMBC JAGU (D Thorpe)
Audit and Governance Committee's Self-Assessment Exercise				X					BMBC JAGU (D Thorpe)
Internal Audit:									
Reports Issued / Progress Report / Outstanding Recommendations	X	X	X	X	X	X	X	X	Internal Audit (RSM UK Risk Assurance Services LLP)
Internal Audit Strategy / Internal Audit Plan			X	X					Internal Audit (RSM UK Risk Assurance Services LLP)
Annual Internal Audit Report					X				Internal Audit (RSM UK Risk Assurance Services LLP)
External Audit:									
External Audit Planning Report					X				External Audit (Deloitte)
Auditor's Annual Report 2021/22			X						External Audit (Deloitte)
Verbal Update on the External Audit for the year ended 31 March 2022		X					X		
Report to those charged with Governance 2021/22 (ISA 260)			X						External Audit (Deloitte)
Audit Opinion (included in the Audited Statement of Accounts) (Date of report submission TBC)									External Audit (Deloitte)
Governance and Internal Control Framework:									
Annual Governance Statement (Draft to July meeting, Final to September meeting)	X					X	X		BMBC JAGU (D Thorpe) & SYFR (T Wiles)
Governance Improvement Plan (Draft to July meeting, Final to September meeting)	X			X		X	X		BMBC JAGU (D Thorpe) & SYFR (T Wiles)
Approve the Annual Governance Statement and Governance Improvement Plan	X						X		BMBC JAGU (D Thorpe) & SYFR (T Wiles)
Treasury Management Strategy & Policy Statement			X						BMBC Finance (N Copley)
Q1 Treasury Management Report (New)	X						X		BMBC Finance (N Copley)
Q2 Treasury Management Report (New)		X						X	BMBC Finance (N Copley)
Q3 Treasury Management Report (New)				X		X			BMBC Finance (N Copley)
Treasury Management Annual Report						X			BMBC Finance (N Copley)
Information Governance Updates Report (incl FOI & GDPR)		X		X				X	SYFR (E Durdey & T Wiles)
Quarterly FRA / SYFR Corporate Risk Report	X		X		X		X		SYFR (K Storer)
Compliments and Complaints Monitoring Report		X		X				X	SYFR (T Wiles)
Accounts:									
Approve the audited Statement of Accounts 2021/22			X						BMBC Finance (N Copley)
Receive draft unaudited Statement of Accounts 2023/24						X			BMBC Finance (N Copley)
Approve the audited Statement of Accounts 2022/23									BMBC Finance (N Copley)
TBC = To be confirmed									